

Scrutiny Boards - Terms of Reference

Date: 20 June 2023

Report of: Head of Democratic Services

Report to: Scrutiny Board (Environment, Housing & Communities)

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

- This report presents the terms of reference for the Scrutiny Board (Environment, Housing & Communities)
- While general Terms of Reference are applied to all Scrutiny Boards, the variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution.
- Further information is presented within this report to show how each of the five individual Scrutiny Boards align to 2024/25 Officer Delegated Functions and Executive Portfolios.

Recommendations

- a) Members are requested to note the Terms of Reference as they relate to the Scrutiny Board (Environment, Housing & Communities).

What is this report about?

- 1 This report presents the Terms of Reference for the Scrutiny Board (Environment, Housing & Communities).
- 2 The general Terms of Reference applied to all Scrutiny Boards are set out in Appendix 1.
- 3 The variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution (Appendix 2). Article 6 also includes at Annex 1 the Council's 'Vision for Scrutiny,' which is based on the four nationally agreed principles of good scrutiny.
- 4 The version of Article 6 appended to this report was published in May 2024. However, members should be aware that several further amendments are anticipated imminently to ensure Article 6 is fully reflective of the changes agreed by Council at the Annual General Meeting on 23 May 2024. Once updated the revised Article 6 will be accessible here: [ARTICLE 6 – SCRUTINY BOARDS \(leeds.gov.uk\)](https://leeds.gov.uk)
- 5 Further detail has been provided to illustrate how each of the five Scrutiny Boards align to 2024/25 Officer Delegated Functions and Executive Portfolios (Appendix 3).

What impact will this proposal have?

- 6 This report seeks to clarify the Terms of Reference for the Scrutiny Board (Environment, Housing & Communities).

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing Inclusive Growth Zero Carbon

- 7 The terms of reference of the Scrutiny Boards will continue to promote a strategic and outward looking Scrutiny function that focuses on the Best City Ambition.

What consultation and engagement has taken place?

- 8 The Terms of Reference were formally considered and approved by the Council at the Annual General Meeting on 23 May 2024.

What are the resource implications?

- 9 This report has no specific resource implications.

What are the key risks and how are they being managed?

- 10 This report has no risk management implications.

What are the legal implications?

- 11 This report has no specific legal implications.

Appendices

- Appendix 1: General Terms of Reference applicable to all Scrutiny Boards
- Appendix 2: Article 6 of the constitution.
- Appendix 3: Scrutiny Board alignment with officer Delegated Functions and Executive portfolios 2024/25.

Background papers

- None